

Article Overview

To close orders for optical modules, ensure all items are delivered and invoiced, then mark the purchase order as complete, block it, or use delivery tolerance/force-close options in your ERP system.

Standard Closure Methods

- o Delivery Completion (SAP)
- o Open the Purchase Order transaction (T-code: ME22N).
- o Select the PO for the optical modules.
- o In the "Item Overview" screen, check the Delivery Complete checkbox.
- o Save the changes. This ensures the PO is closed once all items are delivered, while still allowing invoice processing if needed .

o Blocking a PO

- o Use ME22N to select the PO.
- o Change the status to Blocked to temporarily prevent further goods receipts or invoicing.
- o Save the changes. This is useful if there are quality issues or delays .

o Delivery Tolerance

- o Configure tolerance limits using transaction code OMGL.
- o Define overdelivery limits and specify that the PO should automatically close if the delivered quantity exceeds these limits.
- o This method handles minor overdeliveries without manual intervention .

Force Closing a PO

- o If no further stock movement is expected but invoices are pending, set the Delivery Completed Indicator during the Goods Receipt process.
- o For a more restrictive closure, block the material at the PO level, which prevents any further goods receipts or invoice processing.
- o Use force-close only when the PO is finalized or contains erroneous entries that should not be processed further .

Sage 100 Closure

- o Ensure Quantity Ordered, Received, and Invoiced match.
- o Run the Purchases Clearing Report to identify unmatched items.
- o Adjust quantities, process receipts, or return over-received items.
- o Once all quantities match, mark the PO as Completed.



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o If no transactions remain, the PO can be deleted .

Best Practices

- o Verify all deliveries and invoices are accounted for before closing.
- o Use Delivery Completion for flexibility if financial settlement is still required.
- o Use blocking or force-close only when no further action is expected.
- o Maintain proper documentation for audit and procurement tracking purposes . By following these steps, you can effectively close orders for optical modules, ensuring accurate inventory, financial records, and procurement compliance.

Solved: Hi All Question might be simple for you guys. 1. when we close the PM order 2. What are the situations we

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Closing Orders The Close Orders program closes all lines and orders that are complete and releases expired holds. Close Orders

After completing this lesson, you will be able to apply the appropriate steps to close a Purchase Order and justify the closure based

How do I close a purchase order - and when should a PO be closed vs left open? Reference guide to closing purchase orders,

Guide for procurement professionals on how to close purchase orders in SAP.

Open the purchase orders containing the remaining open lines that have not been received or invoiced. In the Lines section, cancel

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How to close orders for optical modules

Module Closing Order MODULE CLOSING Keeping Things In Order A year end process in one module often writes data to another

The order logic assures a module that writes to another module is processed first. Review any data entry in process and print and

When I try to close a purchase order (PO), I see multiple options. How do I manage these options? Is there a way to restrict users

Samsung Foundry is reportedly stepping up its silicon photonics efforts. According to ZDNet, the company said in its

Optical modules are electrostatic-sensitive components; therefore, you must take ESD protection measures when replacing optical

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